Application for use of the archives of the Archives and Museum Foundation of the UEM

Received:	
Personal data of the applicant (or borrower, as the case may be):	

Christian and family's name/acad. degree:
Nationality:
Profession/branch of study:
Adress with telephone &/or e-mail:
I have been empowered by (to be filled in only if the record office is not used by the applicant himself): Christian - and family's name:
Adress, with telephone & e-mail:

The use of the written archives serves the following researches (please indicate the exact subject):

Has a written notification or permission of use already been applied for in the same matter? no/yes, when?

I apply for (please tick if applicable):

- Personal consultation of the record office
- Answer to my written/verbal inquiry
- Reproduction of archives
- Borrowing of archives for the purpose of exhibitions

Archives material intended to be used in:

at university/training college, professor:

I undertake to follow the rules of use and to observe copyrights and rights of personality, especially the law of data protection and other matters of third parties worth to be protected, and to accept responsibility in case of infringement of these rules and rights. If the tariff prescribes payment of fees, these are accepted.

Moreover, I undertake not to use photocopies of archives for other research projects and not to submit these to third parties unless prior approval by the archivists. I will make available to the archivists an author's copy immediately after its completion unasked and free of charge of each publication that has been drawn up by making use of archives of the record office.

I agree that my data will be stored and processed in the context of the business operations. The *Archives and Museum Foundation of the UEM* takes the data protection conditions into account.



I agree that my data are recorded and processed within the scope of the normal flow of work by taking into account the law of data protection. Moreover, I agree with the transmission of the data concerning the subject of the thesis and of my name and address to the Central Records of scientific subjects and borrowers in record offices. I have also taken note of the citation method to be used in relation to the specification of the files and images of the *Archives and Museum Foundation of the UEM* and will implement it correctly.

Approved by:

Kind of use:

- official
- private

Purpose of use:

- Scientific research
- Local history research
- Family historical research
- Clarification of legal position
- Litigation
- Other purposes:

User's charge:

up to 3 days ______ 10 Euro paid/unpaid up to 1 year _____ 20 Euro paid/unpaid



Official remarks: